



149 Sunrise Dr. | Rockport, TX 78382 | [www.sunsetbaypoa.org](http://www.sunsetbaypoa.org)

**E-Mail Notification Request and Acknowledgement**

If you would like to receive future Annual Meeting Notices, Annual Maintenance Fee Invoices, other POA of Sunset Bay communication via email, please complete the information below and send to: [info@sunsetbaypoa.org](mailto:info@sunsetbaypoa.org). Please note your signature below indicates that Annual Meeting Notices and/ or Annual Maintenance Fee Invoices will be sent to the email address given and any changes to your email will be your responsibility to update the POA. This also acknowledges that you accept the email as official notification and the date the email is sent is the official recorded date of such notification. You may make changes to your preference by sending an email or mailed notification to POA of Sunset Bay, 149 Sunrise Dr., Rockport, TX 78382. Upon receipt of a change, you will receive confirmation that your change has been noted.

Property Owner Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

If you own multiple properties in Sunset Bay, please list the address of each property.

\_\_\_\_\_

Property Owner Phone No.: \_\_\_\_\_

Property Owner Email to send Notices/Invoices:

\_\_\_\_\_

I authorize the POA of Sunset Bay to email me any and all correspondence for the property (properties) listed above to the email address listed. I understand it is my responsibility to update the POA should my email address change; furthermore I understand the sent date of the email will be the officially recorded date for any correspondence. A valid mailing address is still needed for POA records; however correspondence will be via email. Please check the appropriate box/boxes.

Please email me: <input type="checkbox"/> Annual Meeting Notice	<input type="checkbox"/> Annual Maintenance Fee Invoice
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Acknowledged and Accepted By:

Date: \_\_\_\_\_

Please reconfirm email address:

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Email Address

Home Mailing Address:

\_\_\_\_\_

Street Address

\_\_\_\_\_

City/State/Zip